

**BYE-LAWS FOR DOCTOR OF PHILOSOPHY (PH.D.) DEGREE****1. Eligibility:**

**1.1** A candidate for admission to the degree of Ph.D. must have obtained his/her Master's degree in relevant subject with at least 55% marks (at least 50% for SC/ST candidates) at post-graduate examination of this deemed University ('the University' herein after) or of any other recognized University established by law or an equivalent examination recognized by the University in the subject or any allied subject in which he/she wishes to pursue research.

**2. Interdisciplinary Research:**

**2.1** In order to facilitate inter-disciplinary research a candidate may apply in the format (*Appendix-I*) in allied subject besides his own subject and his/her registration for the degree of Ph.D. may be considered if found suitable.

**2.2** For inter-disciplinary research a Co-supervisor from amongst the approved Supervisors of the University may be appointed on the recommendation of the Supervisor. In that case, the candidate so registered would be counted in the quota of Supervisor and Co-supervisor both. The Supervisor and Co-supervisor shall act as internal examiners at the time of conduct of viva-voce examination.

**2.3** In case of topics which are of inter-disciplinary nature where the department concerned feels that the expertise in the department has to be supplemented from outside, the department may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the Department/Faculty/College/Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions/Colleges.

**3. Departmental Research Committee (D.R.C.):**

**3.1** The Departmental Research Committee (DRC) shall look after all the research activities at department level. The constitution and functions of DRC shall be as shown in *Appendix-II*. The recommendations of DRC shall be placed before the Vice Chancellor for consideration and approval.

**4. Faculty Research Board (F.R.B.):**

**4.1** There will be a Faculty Research Board (FRB) at faculty level. Its constitution and functions shall be as shown in (*Appendix-II*). The

recommendations of Faculty Research Board shall be placed before the Vice-Chancellor for consideration and decision.

**5. University Research Board (U.R.B.):**

**5.1** The constitution and functions of University Research Board (URB) shall be as shown in (*Appendix-II*). The recommendation of the University Research Board shall be placed before the Academic Council and the Board of Management.

**6. Director of Research, Appointment:**

**6.1** Director Research will be nominated/appointed by the Vice-Chancellor from amongst the Professors. One Deputy Director may also be nominated by the Vice-Chancellor if need be, who should be at least Associate Professor.

**7. Entrance Test and Admission:**

**7.1** Admission will be made through Entrance Test for degree of M.Phil/Ph.D. conducted by the University every year.

**7.2** The number of available vacant seats in each subject will be determined in the beginning of the session every year and notified in the notification for entrance test.

**7.3** Reservation policy shall be followed as per Government/ UGC directions.

**7.4** The Entrance Test will be followed by an interview to be conducted by Subject Experts appointed by the Vice-Chancellor in consultation with the Director Research to adjudge the research aptitude of the candidate. The test will be of 300 marks followed by interview of 30 marks. Merit will be drawn on the basis of sum total of marks obtained in the Entrance Test and Interview i.e. 330.

The candidates who have qualified UGC/CSIR (JRF) Exam./SLET/NET/GATE/ICAR/ICSSR/equivalent examination/Teacher Fellowship holder who have been granted fellowship from recognized institutions and agencies will be admitted at any time of the year provided seats, academic and physical facilities are available in the department to carry out the proposed research work. The candidate has to give a presentation in front of Internal Research Committee (IRC) followed by a Viva-Voce examination on the recommendation of IRC the candidate may be admitted and shall be allowed to do course work.

The candidates who have passed M.Phil. Degree shall also have to clear the Entrance Test to get admission in Ph.D. Programme.

**7.5** Candidates possessing a Degree considered equivalent to M.Phil. Degree of an Indian Institution, from a Foreign Educational institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions, shall be eligible for admission to Ph.D. programme. If the candidate is sponsored by competent foreign agency he shall be admitted as per rule 7.4 above.

**7.6** Admission for M.Phil/Ph.D. programme to the extent of subject wise vacant seat(s) will be given to candidate(s) in order of merit prepared on the basis of marks secured in the Entrance Test.

#### **8. Admission/Registration Fee:**

**8.1** A candidate, found fit for admission or registration for M.Phil/Ph.D. Degree shall have to pay fee as prescribed from time to time. (*Appendix-IV*).

**8.2** For joining the course work the candidate has to submit the course work registration form, and eligibility form along with self attested marks sheet and degree and migration certificate in original.

**8.3** After provisional registration the candidate has to deposit the prescribed fee within a period of one month, in case fee is not deposited in time the registration will be liable to be cancelled.

**8.4** The candidate has to deposit annual fee from the date of his registration failing which a late fee of Rs. 5000/- will be charged up to one month. If the candidate will not deposit the fee in time along with the progress report (Six monthly reports) the registration of the candidate will be liable to be canceled and no argument will be entertained.

#### **9. Course Work:**

**9.1** One semester (15 to 18 weeks) Course Work will be conducted by the University for admitted candidates.

**9.2** Successful candidates of M.Phil/Ph.D. entrance test conducted by the University may take admission in M.Phil/Ph.D. Course by submitting Admission Form in the respective Departments. At the time of admission a

candidate has to show his/her all the original documents and certificates relating to his/her academic qualifications and eligibility for the programme and submit their photocopies self attested in two sets and three passport size photographs along with a copy of letter of clearing the M.Phil/Ph.D. Entrance Examination issued by the University.

**9.3** At the time of admission, a candidate has to pay course work fee as prescribed by the University from time to time through Demand Draft drawn in favour of the Registrar, IASE Deemed to be University, Sardarshahar. *(Appendix-IV)*.

**9.4** Course Work Supervisor for each subject and/or allied thereof will be nominated by the Director Research in consultation with the Head/Principal/Director of the department concerned.

**9.5 Design of Course Work:-**

S.No	Name of the Papers	Theory	Max Marks	Practicum	Face to Face Contact
1	Paper-I Research Methodology	35	35	15	34 hrs
2	Paper-II Quantitative/Qualitative Research	35	35	15	34 hrs
3	Paper-II Analyzing & Reporting Quantitative/Qualitative Research	35	35	15	34 hrs
4	Pilot Study and Review of Literature		50	15	34 hrs

**Grant Total = 200 Marks**

**9.6** Course Work syllabus for M.Phil/Ph.D. degree will be so designed to cover theoretical and practical aspects as well as reviewing of relevant researches literature till date.

**9.7** A candidate has to review the research journals, published research work and other relevant publications related to his/her research work. Every candidate has to submit a brief description of the reviewed research work duly certified by his/her Course Work Supervisor in five copies.

**9.8** Minimum attendance as prescribed by the University will be compulsory for the course work.

**9.9** On completion of course work as per the norms and after fulfilling minimum attendance requirement a candidate has to appear in course work examination for which he/she has to submit duly filled in examination form with requisite fee as prescribed by the University from time to time along with course work completion certificate. The descriptive type examination will be of 200 marks

(4 papers) and a candidate has to secure at least 40% marks in each paper to pass the examination.

**9.10** Unsuccessful candidate(s) in course work examination may be given one more chance to pass the course work examination whenever it is held next time. The candidates have to submit course work examination form along with requisite fee. Such candidate, if attends course work classes in the second attempt, has to pay course work fee as applicable in the current session.

**9.11** After clearing course work examination the University will issue a certificate to the candidate (*Appendix-V*).

**9.12** The candidate shall be registered for Ph.D. degree within six (6) months of passing the course work examination.

## **10 Research Supervisor**

**10.1** A Professor/Associate Professor/Assistant Professor of will be recognized as a Research Supervisor, if he/she fulfills the following conditions:

- a) Only the permanent teachers having Ph.D. degree will be recognized as Research Supervisor and
- b) Evidence of research publications (a minimum of two articles in refereed journals after the Ph.D. viva-voce).

The application for recognition should be submitted along with copies of supporting documents (CV, copy of the Ph.D. degree certificate and reprints) to the Registrar through the HoD concerned and based on the opinion of DRC, the recognition will be given.

**10.2** Institutes and the other University faculty members are not permitted to guide scholars of the University for Ph.D. degree.

**10.3** If a Research Supervisor retires or takes up an assignment outside the University on deputation/lien, the candidate will be permitted to continue his/her research under the same Research Supervisor OR he/she may be permitted to change his/her Research Supervisor if he/she desires so. But the date of registration, the area of research and the title of the study shall remain unaltered.

**10.4** In case the Research Supervisor leaves the University permanently, he/she cannot continue to guide any scholars of the University.

**10.5** Research Supervisors on lien/deputation to other institutions and those who have retired from the University cannot enroll new candidates for Ph.D.

**11 Prohibition from Supervision of Research work:**

**11.1** No person shall be permitted to supervise the research work of his/her close relative. The supervisor has to submit duly filled certificate (*Appendix-III*) to this effect.

**12. Number of Research Scholars:**

**12.1** A Research Supervisor/Co-supervisor who is a professor, at any given point of time, cannot guide more than eight (8) Ph.D. scholars. An Associate Professor as research supervisor can guide up to six (6) Ph.D. scholars and an Assistant Professor as research supervisor can guide four (4) Ph.D. scholars. This is inclusive of JRF and project fellow excluding number of postgraduate fellows.

**12.2** In case a Supervisor retires or leaves the University, the research scholar(s) may be permitted by the Vice-Chancellor to continue his/her research work under the same Supervisor on mutual consent.

**13. Change of Research Supervisor:**

**13.1** Normally no change of supervisor is permitted. However, in exceptional circumstances, change of a Supervisor shall be permitted by the Vice-Chancellor and the period of research work under previous Supervisor shall be counted for the purpose of submission of thesis and award of M.Phil/Ph.D. degree.

**14. Research Work, Topic of Research and Preparation of Synopsis:**

**14.1** After successful completion of course work, a meeting/workshop will be organized for the allotment of guide/supervisor with student.

- After finalization of guide, scholars shall have to select a research problem/topic.
- After finalization of the title/topic of research work, scholar shall prepare the synopsis within a month and three copies of the synopsis shall be submitted to the Incharge Research/HoD for discussion in Internal Research Committee.
- With power point presentation, synopsis will be submitted to the Internal Research Committee (IRC).

- After incorporation of suggestions three hardcopies with soft copy of revised synopsis will be submitted within 15 days by the scholars and HoD/Research Incharge will mail it to external members of DRC, requesting them to send their suggestions for further action within a month. For this purpose Rs.500/- will be paid to the expert per synopsis.
- The candidate will have to incorporate the modifications suggested by external experts and submit the final synopsis (4copies) to HoD/Incharge Research.
- Power point presentation of synopsis should be presented by the candidate in DRC.

**14.2** The candidate will apply for registration on the prescribed format through the supervisor along-with an outline of the proposed research work and synopsis along with its soft copy duly approved by DRC (*Appendix-VI*). The Head of the Department, after satisfying himself/herself regarding completion of all the requirements, shall forward the same to the Registrar. The Registrar shall issue a letter for provisional registration after approval of the Vice-Chancellor asking the candidate to deposit requisite fee at the University and join the programme.

**14.3** The date of commencement of research work will be the date of submission of application for registration provided the requisite fee is deposited within time allowed for.

**14.4** The candidate must send his/her joining report along with a Xerox copy of receipt or challan copy of fee deposited to the University. The Registrar will issue a letter indicating the date of final registration.

**14.5** The research scholar shall pursue his/her research work at the University under the guidance of his/her Supervisor. The Supervisor shall certify that the Research Scholar has put in at least 200 days attendance per year. The condition of attendance, however, would not apply to a teacher candidate except in cases where he/she is a teacher fellow/a full time paid researcher. For this purpose a teacher candidate is defined as any teacher working at the headquarters of the university who has produced a certificate to this effect and a no objection certificate from his/her employer. The 200 days of attendance per year will also include any period spent away from the

department for field work and library consultation limited to six months with prior written permission of the Vice-Chancellor.

**14.6** A research scholar shall not be allowed to seek regular admission in any other course of the University or elsewhere.

**15. Progress Report:**

**15.1** The supervisor shall forward six monthly progress report of the research scholar (*Appendix-VII*) duly signed by the research scholar and forwarded by HoD to the Registrar of the University. If consecutive two six monthly progress reports are not submitted by a Scholar in due time or the report is not satisfactory, his/her Ph.D. registration is liable to be cancelled.

**16. Title of Research-Modification:**

**16.1** A title on which M.Phil degree is already awarded; the same title will not be allowed to be used for Ph.D. work.

**16.2** The title of research ordinarily shall not be modified after final registration. However, the Supervisor may recommend a modification in the title if it is subsequently found that a modification is essential in the interest of research within one year from the date of registration. The matter shall be submitted to the DRC which shall forward with reasoned recommendation to the Vice-Chancellor for consideration and decision. Such change, however, would be allowed only once.

**16.3** The research scholar shall not incorporate in his/her Ph.D. thesis, the results of his/her research work done at the Master's or M.Phil level.

**17. Language of Thesis:**

**17.1** The language of the thesis shall be either English or Hindi except that research work belongs to the area of languages such as Sanskrit, Urdu etc.

**18. Submission of Thesis:**

**18.1** The research scholar will give pre submission presentation in format of the teachers of the department and will as far as possible incorporate suggestions given by the teachers in the thesis. The suggested changes may be verified by the supervisor.

**18.2** The Ph.D. scholar shall publish at least one research paper in a referred journal and make two papers presentation in Conference/Seminar before submission of the thesis and produce evidence of the same in the form of acceptance letter or a reprint photo copy attached with the thesis.



**18.3** The time period for submission of the thesis shall not be earlier than two years and not later than five years from the date of registration. A research scholar, who submits his/her thesis within a month (30 days) after completion of two years, will not require depositing extra fee. After one month, full yearly fee will be charged. After completion of five years the period may be extended in exceptional cases maximum upto one year by the Vice-Chancellor on the recommendation of Supervisor routed through Head of the Department. If the thesis is not submitted, within the extended period, the registration of the research scholar shall automatically stand cancelled.

**18.4** After completion of the research work, the candidate shall submit four printed copies of Ph.D. thesis in spiral binding along with certificate of the supervisor in the proforma provided in (*Appendix-IX*) and a No-dues certificate issued by Head of the Department/Principal concerned. The candidate shall also submit a summary of his Ph.D. thesis (abstract) along with four copies of the thesis.

**18.5** The Ph.D. scholar shall also submit four soft copies of the thesis in the form of CD/DVD with details such as name of scholar, year of registration, name of supervisor and institutional address.

**18.6** The thesis must be an original piece of research work characterized by the discovery of facts or by fresh approach towards the interpretation of facts or theories on an applied work of great significance. It should indicate the capacity of the candidate of critical examination and independent judgment. The work should be satisfactory.

#### **19. Appointment of Examiner and Evaluation of Thesis:**

**19.1** Six months before the submission of thesis, the supervisor shall submit a panel of atleast eight experts of the subject concerned in (*Appendix-X*.) The Vice-Chancellor may, however, ask for more names of experts from the Supervisor. In exceptional cases, Vice-Chancellor may also add names to the panel. In case the subject of the research is such that adequate numbers of experts are not available within India, the panel may consist of two of experts from foreign countries. The Vice-Chancellor shall select and appoint two examiners with alternatives of both of which at least one should be from out of state.

- 19.2** The Supervisor(s) and External Examiners will evaluate the thesis. The examiners shall be requested to submit their report, normally within a period of two months from the receipt of the thesis, in the format provided in (*Appendix-XI*) and shall be paid remuneration as fixed by the University from time to time (*Appendix-XII*).
- 19.3** In case, one or more External Examiner(s) recommend a modification in the thesis, it will be communicated to the scholar by the Director Research. The scholar will be required to carry out the modification as suggested by examiner(s) and resubmit the thesis not before a period of six months. The process of evaluation outlined above will then be followed.
- 19.4** In case one of the external examiners is of the opinion that the thesis is not fit for award of Ph.D. Degree, the thesis shall be sent to a third external examiner and the opinion of the third external examiner shall be final.
- 19.5** In case one of the external examiners recommends a modification while another rejects the thesis, the scholar shall be informed accordingly and asked to resubmit the thesis after a period of one year. The revised/modified thesis shall be sent to the same examiners. If, even then, any one of the external examiners recommends further modification/rejection, the thesis will be treated as finally rejected and the scholar will be informed accordingly and his/her registration shall stand cancelled.
- 19.6** If both the external examiners recommend the rejection of the thesis, it will be rejected and the scholar shall be informed accordingly and his/her registration shall stand cancelled.
- 19.7** The period of six months/one year spent in resubmission of the thesis after modification shall be counted from the date on which the scholar was informed about the modification and this period shall not be counted to compute the maximum period for submission of thesis i.e. five years from the date of registration.
- 19.8** After receiving the thesis evaluation report the candidate shall be asked to make suggested changes in the thesis and the same may be verified by the research supervisor. Now two copies of the thesis in hard binding may be submitted to the university duly forwarded by Head of the Department. Two soft copies (CD) shall also be submitted along with the thesis. The colour of

the cover page of the thesis to be submitted in various faculties shall be as follow :

<b>1. Faculty Humanities &amp; Social Science</b>	<b>: Red</b>
<b>2. Faculty of Commerce &amp; Management</b>	<b>: Yellow</b>
<b>3. Faculty of Education</b>	<b>: Crimson</b>
<b>4. Faculty of Law</b>	<b>: Purple</b>
<b>5. Faculty of Sanskrit Studies</b>	<b>: White</b>
<b>6. Faculty of Science</b>	<b>: Sky Blue</b>
<b>7. Faculty of Ayurveda</b>	<b>: Chocolate</b>
<b>8. Faculty of Homoeopathy</b>	<b>: Cream</b>
<b>9. Faculty of Engineering &amp; Technology</b>	<b>: Orange</b>

**20. Viva voce on Ph.D. Thesis:**

**20.1** If the examiners unanimously recommend for acceptance of the thesis for the award of the Ph.D. degree, the Vice-Chancellor will appoint one of the external examiner(s) to conduct the viva-voce examination jointly with supervisor(s) in presence of Director Research. It would be notified to all teachers and research scholars who may attend the viva-voce examination at their own expenses. However, question, clarifications etc. shall only be asked by the examiners. The examiners shall submit their viva-voce report jointly to the University in the format provided in (*Appendix-XIII*). The report shall be placed before the Vice-Chancellor for assent.

**20.2** If the viva-voce report of all the examiners is of at least satisfactory level the Vice Chancellor may allow issue of a provisional degree certificate to the research scholar and the degree shall be conferred after approval of the Academic Council.

**20.3** If viva-voce report is unsatisfactory, the viva voce examination shall again be conducted after a period of three months on payment of requisite fee. If the candidate fails to get a satisfactory report in the second viva-voce examination also, the thesis shall be rejected and registration of research scholar shall be cancelled after giving a show cause notice to him.

**20.4** Conforming the successful completion of the evaluation process, the University shall submit a soft copy of the thesis to the UGC within thirty days for posting the same in INFLIBNET and/or any other appropriate site.

**21. Issue of Provisional Certificate and Award of Ph.D. Degree:**

The provisional certificate and degree of Ph.D. thus awarded by the University shall be accompanied by a certificate to the effect that the degree has been awarded in accordance with the provisions of the UGC Regulations 2009.

**BYE-LAWS**

**APPENDIX –I**

**FORMAT FOR INTER-DISCIPLINARY RESEARCH PROPOSAL**

(This format should be submitted along with the Application)

- 1. Name : .....
- 2. Academic Qualification : .....
- 3. Date of Birth : .....
- 4. Occupation and Designation (if any) : .....
- 5. Organizational details (if employed) : .....
- 6. **Particulars of proposed research work:**
  - a. The subject in which the candidate has qualified for Master’s degree.
  - b. The Proposed discipline in which the candidate intends to work for Ph.D.
  - c. The proposed Department (with address) where the candidate intends to work for Ph.D.
  - d. The theme of proposed research work (approximate 500 words)
  - e. Whether the proposed Ph.D. theme is partly, directly or indirectly related to the branch of knowledge with which the candidate has qualified for his/her Master’s degree.  
If so, briefly describe (in not more than 50 words) the input from the two disciplines to the proposed area of research for Ph.D.
  - f. Details of publication, if any, bearing inter-disciplinary research, pertaining to the theme chosen for Ph.D. research.
- 7. Comments of the supervisor and co-supervisor on separate sheets under whom the applicant intends to do inter-disciplinary research.

Signature of the Applicant

Signature of the Supervisor  
(Name & designation)

Signature of the Co-supervisor  
(Name & designation)

Date :

Signature of the Head  
of the Department/ Principal

## APPENDIX - II

	<b>Board/Council</b>	<b>Consisting of</b>	<b>Scope and Functions</b>
1.	Departmental Research Committee (DRC)	<ol style="list-style-type: none"> <li>1. Dean</li> <li>2. HOD</li> <li>3. Director Research</li> <li>4. 2 experts of the subjects concern nominated by the Vice Chancellor</li> </ol>	<ul style="list-style-type: none"> <li>- To determine number of vacant seats in the coming session.</li> <li>- To determine the scope of inter-disciplinary research and justify inter-disciplinary research indentifying allied subjects of the core subject.</li> <li>- To consider proposed topic of research/inter-disciplinary research and outline (synopsis) of the proposed research.</li> <li>- To scrutinizes the application for becoming research supervisor and get completed.</li> <li>- To examine the need of modification in the title of research.</li> <li>- To decided course work syllabus.</li> </ul>
2.	Faculty Research Board (FRB)	<ol style="list-style-type: none"> <li>1. Dean of the Faculty</li> <li>2. HOD's</li> <li>3. Director Research</li> <li>4. Invited expert(s), if required, nominated by Vice Chancellor</li> </ol>	<ul style="list-style-type: none"> <li>- To consider and recommend for innovative research.</li> <li>- Allocation of Research supervisor to a candidate will be made by the V.C. on the recommend of FRB.</li> <li>- To consider and plan for research project at faculty level.</li> <li>- To consider and plan for research publication at faculty level.</li> <li>- To organize seminar, lectures, to promote quality research in the Faculty.</li> <li>- To make environment and suggest modalities for publication of research paper by the member of the Faculty.</li> <li>- To consider and recommend for modification in fee structure of the M.Phil., Ph.D., D.Litt./LL.D. and D.Sc. degrees.</li> </ul>
3.	University Research Board (URB)	<ol style="list-style-type: none"> <li>1. Vice Chancellor – Chairman</li> <li>2. Pro Vice Chancellor</li> <li>3. Dean/Principals</li> <li>4. Director Research</li> <li>5. 02 experts nominated by Vice Chancellor</li> <li>6. Registrar - Convener</li> </ol>	<ul style="list-style-type: none"> <li>- To consider and propose D.Litt./LL.D. and D.Sc. level research and honorary causa.</li> <li>- To consider research publication at the university level.</li> <li>- To consider research grant to deserving researchers/ scholars.</li> <li>- To consider and approve research grant for faculty members.</li> <li>- To consider and approve publication grant for the Ph.D., D.Litt./LL.D. and D.Sc. level research by the faculty member.</li> </ul>

**APPENDIX –III**  
**CERTIFICATE BY SUPERVISOR**

Certified that:-

1. I,.....(name) hereby give my consent to guide the research work of Shri/Km./Smt.....on the topic.....  
.....  
..... (Title of research) if he/she is registered for the Ph.D. research work.
2. To the best of my knowledge, the subject selected by the candidate for research has not been studied and is not being studied so far in any university.
3. The subject has sufficient work load to keep the candidate engaged for two years.
4. The subject will lead to a valuable contribution. I have seen and approved the outline and bibliography etc. submitted by the candidate.
5. Necessary facilities are available in the Department for the above research work (certificate from Principal/ Head of Dept. with regard to facilities available is enclosed.)
6. At present I have in all .....(number)research scholar(s) registered under my supervision and the serial number of this candidate whose application being forwarded for registration is.....
7. The candidate is not in close relation to me.....  
(the term 'close relative' includes 'Wife, husband, son, daughter, sister, nephew, niece grand niece, grand nephew, uncle, aunt, first cousin son-in-law, daughter-in-law and nephew, niece, grand niece and nephew of supervisor's wife'.)

Signature of the  
Supervisor with date

Certified that available facilities in the department will be extended to Shri/Km./Smt .....for research work if he/she is registered for Ph.D.

Signature of the Principal/

Signature of the Head



Dean/Director of the Institution

of the Department

**APPENDIX –IV**  
**FEE SCHEDULE**

1.	Entrance Test Fee
<b>Course Work</b>	
2.	Course Work Fee
3.	Course Work Examination Fee
4.	Course Work Examination Fee ( For second chance)
<b>Ph.D.</b>	
5.	Registration Fee
<b>Ph.D fee per year</b>	
6.	(a) Science
	(b) Management
	(c) Humanities & Social Sciences, Law and Education
7.	Thesis Evaluation and Viva-Voce Fee
8.	Arrangement of Second Viva- Voce Examination
9.	Resubmission of Thesis
10.	Extension of Thesis submission period for 6 <sup>th</sup> year
11.	Library, Hostel & laboratory fee will be as per University norms.
12.	[Annual Fees for D.Lit./D.Sc./LL.D. after approval of synopsis]

**Note:**

- I. All foreign candidates, except those who are nominated/sponsored by the Government of India under various cultural exchange or scholarship schemes, are required to pay a onetime fee as prescribed by Academic Council (to be amended from time to time) through a Bank Draft drawn in favour of Registrar, IASE Deemed to be University, Sardarshahar under the head contribution by foreign students for University development per year.
- II. In addition to the above fee, all candidates (Indian/Foreign) have to pay other fees as per norms of the University.
- III. For D.Lit./D.Sc. the fee shown at point 5,7,8,9,10 will also be chargeable.



APPENDIX –V

IASE DEEMED TO BE UNIVERSITY  
GANDHI VIDYA MANDIR, SARDARSHAR

CERTIFICATE OF COMPLETION OF COURSE WORK

This is to certify that Mr./Ms..... S/O,  
D/O Shri.....has  
successfully completed the course work.....  
held from.....to.....as part of the  
M.Phil./Ph.D. Programme.....(year)

Date .....

Co-ordinator

Place .....


**IASE DEEMED UNIVERSITY**  
**GANDHI VIDYA MANDIR, SARDARSHAHR**  
(University estd. as 3 UGC Act-1956 Vide Notification by MHRD,  
No. F.9-29 2000-U-3, Govt. of India)

S. No :-

*Certificate*

This is to certify that Mr./Ms.....

S/o/D/o/W/o Shri.....

has undergone the Ph.D. Course work in session 201 – in the  
subject..... He/She has completed and passed the Course  
Work Examination organized by the University.

This certificate is issued in pursuance of the provisions of UGC (Minimum  
Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulation 2009.

Date:  
Place:

COE/Registrar

*ज्ञानभानुसिताम*

**APPENDIX – VI**

**FORMAT FOR OUTLINE OF PROPOSED RESEARCH WORK**

*(To be submitted in 4 copies)*

1. Name of the Scholar :.....
2. Address of Institution :.....
3. Title of the research work :.....
4. Area of research :.....
5. Main objectives of the research work: .....
6. Significance of proposed research work: .....
- .....
- .....
- .....
7. Review of work already done on the subject: (Present and past status)  
.....
- .....
- .....
8. Research Method:.....
- .....
- .....
- .....
9. Chapters proposed for research work.: .....
10. Expected Duration of the work. : (Proposed year wise schedule)  
.....
- .....
- .....
11. Facilities available for the Work. :  
(Details of facilities available duly attested by the Principal/HoD Univ. Dept.  
be enclosed.)
12. Bibliography (updated) : .....

Outline of the synopsis approved.  
Signature of Supervisor with Date.  
Name

Signature of the Candidate  
Name

## APPENDIX –VII

### SIX MONTHLY PROGRESS REPORT OF THE Ph.D. WORK

- (i) The progress report (approximate 300 words) about the work carried out during the period under report shall be submitted by the candidate in duplicate, duly signed by him/her and countersigned by the Supervisor.
- (ii) The Supervisor shall make requisite entries, sign, and send it through proper channel to the Director Research Institute of Advanced Studies (IASSE) Deemed University, Gandhi Vidya Mandir, Sardarshahar (Raj.)
- (iii) The report should be submitted in the following format:
  1. Particulars about the Candidate
    - (i) Name :
    - (ii) Designation (where applicable):
    - (iii) Institution where employed (if applicable) :
    - (iv) Period of the Report :
    - (v) Registration Letter No and Date :
    - (vi) Title of Ph.D. Research Work. :
  2. Particulars of the Supervisor (s)
    - (a) Supervisor
      - i. Name :
      - ii. Designation :
      - iii. Institution where employed :
    - (b) Co-supervisor (if any)
      - (i) Name :
      - (ii) Designation :
      - (iii) Institution where employed :
  3. Name of the Institution (Where research is conducted) :
  4. Area of work :
  5. Details of Progress :
    - (i) Number of published papers, if any: Yes/No (To be filled by the candidate)  
(Furnish details)
    - (ii) Attended Seminars/Conferences? : Yes/No(To be filled by the candidate)  
(Furnish details)

Signature of candidate

6. Photocopy of the receipt of fee paid by the candidate be enclosed.
7. Remarks of the Supervisor(s)
  - (a) Attendance : Satisfactory/Not Satisfactory
  - (b) Progress : Satisfactory/Not Satisfactory
  - (c) Expected time of completion :
8. Recommendation of the Supervisor :

Date :

Place : signature of the Supervisor(s)

Signature of the Head/  
Incharge of the Department with seal

Signature of the Head of the Institution

**APPENDIX –VIII**

**FORMAT OF THE COVER AND TITLE PAGE**

.....  
.....

(Title of the Research Work – in English and Hindi)

**A THESIS**

Submitted for the Award of Ph.D. Degree of  
Institute of Advanced Studies in Education Deemed To Be University  
Gandhi Vidya Mandir, Sardarshahar (Rajastyhan)

Fculty of.....

Submitted By  
(Name of Candidate)



**iase**  
(Deemed to be  
University)

Under the supervision of  
(Name & Designation of the Supervisor)

Year of Submission.....

## APPENDIX –IX

### CERTIFICATE REGARDING ORIGINALITY OF RESEARCH WORK AND PLAGIARISM

Name of research scholar/Student: .....

Name of the Course: M.Phil./Ph.D./ Type of Work Submitting (Specify): Thesis/  
Dissertation/ Project/Subject & Faculty: .....

Full Title of the work/thesis (submitting): .....

Total number of chapters (with names) etc (including bibliography, appendices etc.)in  
the thesis: .....Name, Designation and full Official Address of  
Research Supervisor:.....Name, Designation and full Official Address  
of Research Co-Supervisor(s): .....

**I the unsigned hereby declare that the :**

- i) Above mentioned research work is original and my own work.
- ii) I have checked it through the plagiarism related software namely....., which shows only ..... % (percent) of similarity/plagiarism in the complete thesis/ dissertation/report
- iii) I have properly acknowledged /referenced the work/ contents of others which I used/ took in this thesis.
- iv) Justification for similarity index is: .....
- v) I am also enclosing the certificate of plagiarism check software agency with my signature with attestation of my supervisor(s). If any plagiarism found in this thesis at stage, I shall be solely responsible for it and University shall have sole right to initiate appropriate legal action and shall cancel my degree.
- vi) This work has not been submitted for the award of any other Degree / Diploma in any other University /Institutes.
- vii) I shall be responsible for any legal dispute/case (s) for violation of any provisions of the Anti plagiarism Policy/Copyright Act/Piracy/Cyber/IPR etc.

**Signature of the Research Scholar with date:**

We the undersigned certify that the candidate has worked under my/ our supervision and his work is original piece of research. We also certify that he has signed the abovementioned statement in my/ our presence.

**Signature and Name of the Research Supervisor with date:**

**Signature and Name of the Research Co-Supervisor (if any)**

Forwarded:

Head, Department of ....., IASE (Deemed to be University), Sardarshahar



## CERTIFICATE TO BE ACCOMPANIED WITH THE THESIS

It is certified that the

- (i) Thesis entitled.....  
Submitted by.....  
is an original piece of research work carried out by the candidate under my supervision.
- (ii) The work evinces the capacity of the candidate for critical examination and independent judgment.
- (iii) Candidate has put in at least 200 days of attendance every year.
- (iv) Literary presentation is satisfactory and the thesis is suitable for publication.

Signature of the Supervisor with Date

### APPENDIX –X

#### FORMAT FOR THE PANEL OF EXAMINERS

*The examiners suggested should be actively engaged in the area of concerned research work and also, as far as possible, should not be below the rank of a university Associate Professor/ Scientist in the grade of a Professor.*

Name of the Examiner with Designation	Address (Official)	Address (Residential)	Land Line/ (Mobile No.)	E-mail Address
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

Place:

Date:

Signature of the Supervisor  
Name.....

**APPENDIX –XI**

**PROFORMA FOR EXAMINER’S REPORT ON Ph.D. THESIS**

*(To be filled in along with the detailed report)*

Name of the scholar.....

Title of the thesis.....

1. Do you recommend the .....  
award of the degree or .....  
recommend  
rejection/revision of the  
thesis
2. Is the Literary .....  
presentation .....  
satisfactory? If not,  
kindly spell out the  
details
3. Are there typographic .....  
error/minor correction? .....  
If so, please point out in  
the report as well as in  
the body of thesis
4. Are there any .....  
errors/lacunae in .....  
bibliography/  
references? If so, kindly  
spell out the details
5. Do you consider the .....  
thesis substantially .....  
suitable for publication

**Note:** Please enclose your detailed report on the thesis on a separate sheet. Also, enclose a list of questions, if any, to be asked at the viva-voce examination. In case you recommend rejection, kindly indicate clearly the ground for rejection or, if you recommend revision, indicate clearly in your report the lines on which revision is to be made and also indicate the same in the body of the thesis.

**APPENDIX –XII**

**RATES OF REMUNERATION PAYABLE TO EXAMINERS**

- |    |   |             |
|----|---|-------------|
| 1. | Evaluation of thesis and preparation<br>of evaluation report per examiner | Rs. 1000.00 |
| 2. | Conduct of the Viva-Voce per examiner                                     | Rs. 3000.00 |

Note: Foreign examiner(s) shall be paid @ \$100 per thesis.

**APPENDIX –XIII**

**REPORT OF Ph.D. VIVA –VOCE**

1. Name of the scholar : .....
2. Subject : .....
3. Title of Thesis : .....
4. Date of Viva-Voce : .....
5. Name of External Examiner: .....
6. Name(s) of Supervisor(s) : .....

**EXAMINER’S REPORT**

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..... Signature Internal Examiner(s)	..... Signature External Examiner(s)	..... Director Research Supervisor(s)
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